

DEPARTMENTAL THREE YEAR PLAN (2005-2006 TO 2007-2008)

| STRATEGIC PLANNING GOALS AND INSTITUTIONAL GOALS | DEPARTMENTAL GOALS AND OBJECTIVES | METHOD OF ATTAINMENT | TIME FRAME | RESOURCES (NEEDS, COSTS, SOURCE OF FUNDS) |
|--|--|--|------------------|---|
| INSTRUCTION | | | | |
| | Improve quality and coherence of general education and elective courses. | Emphasize essay skills in exams and assignments; emphasize oral communication skills in discussion and research. Continue to teach new special topics course on historical method and writing. | Annually | Existing departmental budget. |
| | Improve quality and coherence of general education and elective courses. | Maintain a strong and balanced offering of history courses. Offer students the alternatives of Western Civilization and World History as part of the General Education Curriculum. | Annually | Existing departmental budget. |
| | Improve quality and coherence of general education and elective courses. | a) Emphasize essay and research skills in exams and assignments. | Annually | Existing departmental budget. |
| | | b) Subsidize student participation in scholarly conferences. | Annually | Existing departmental budget. |
| | NOT ON COPY I HAD PREVIOUSLY GIVEN YOU ! | c) Develop new course on Historical Methods for beginning History majors. | 2004-2005 | Existing departmental budget. |
| | Improve quality and coherence of general education and elective courses. | Through lectures, discussions, and assignments. | Annually | Existing departmental budget. |
| | Counsel students on the uses of studying history. | Personal consultation with students; departmental forums; handbook for majors; refine assessment process; implement new advising program for majors with advising holds. | Annually | Existing departmental budget. |

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| | To develop respect for the common themes of human existence and the diverse ways peoples at other times addressed them. | a) Through lectures, discussions, and assignments. | a) Annually | a) Existing departmental budget. |
| | Has this been achieved ? | b) To commemorate the African-American cemeteries on the new library site with an appropriate memorial. | b) 2004-2005 | b)\$12,500 City of Charleston grant funds for 2004-2005. |
| | | c) Foster student participation in international and domestic exchange programs and community programs. | c) Annually | c) Existing departmental budget. |
| | Improve quality and coherence of general education and elective courses. | Through lectures, discussions, and assignments. | Annually | Existing departmental budget. |
| | Enhance comprehensiveness in all areas of history: Europe; USA; Asia, Africa, and Latin America; and reduce dependence on visiting professors and adjuncts. | a) Hire new tenure-track line Women's history with subfield in 19 th /20 th century Europe and/or migration/diaspora studies. | 2005-06 | \$88,000, increased departmental budget. |
| | | b) Hire new tenure-track line in environmental history. | | |
| | Not in annual report ! | c) Hire new tenure-track line, area to include participation in World History Honors introductory course. | c) 2005-06 | c) \$46,000; Increased departmental budget. |
| | | d) Publicize courses and minors. | d) Annually | d) Xeroxing, etc. with existing departmental budget. |
| | Strengthen offerings in Southern history and South Carolina Lowcountry. | Continue to participate in the Program in Carolina Lowcountry and Atlantic World. | 2005-06 | Existing departmental budget |

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| | Participate in interdisciplinary programs. | a) Release requisite department faculty to teach occasional courses for interdisciplinary programs. | a) Annually | a) Existing departmental budget and monies for adjunct replacement. |
| | | b) Participate in the Organization of African Unity (O.A.U.) and the Consortium on Revolutionary Europe. | b) Annually | b) \$2,000 (\$500/yr.), existing departmental budget. |
| | | c) Work with Urban Studies and Art History on curriculum and staffing and further develop Program in Historic Preservation. | c) Annually | c) Existing departmental budget this year; may require additional line and/or funds in the future. |
| | | d) Strengthen departmental ties with the University of Versailles--Saint-Quentin, University College Northampton and develop other undergraduate exchange programs. | d) Annually | d) \$1,500 (\$500/yr.), increased departmental budget. |
| | Continue to conduct an M.A. Program in History, which meets the needs of the community consistent with the academic mission of the college. | a) Continue to integrate the graduate program into the department in terms of budget, relevant committees, and the Program in the Carolina Lowcountry and Atlantic World. | a) 2005-08 | a) Existing departmental budget. |
| | | b) Strengthen departmental ties with the University of Versailles--Saint-Quentin, University College Northampton and develop other graduate exchange programs. | b) Annually | b) \$1,500 (\$500/yr.), increased departmental budget |
| | | c) Add a third graduate assistant. | c) 2005-06 | c) \$24,630 (\$8,210/yr.), increased departmental budget |
| | | d) Utilize expertise of extra-departmental scholars, when appropriate (e.g., T. Rosengarten). | d) Annually | d) Dean, School of the Humanities. |

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| | Contribute to interdisciplinary M.A. in Historic Preservation. | Work with Art History and Urban Studies as well as Clemson and USC in planning program. | TBA | TBA |
| | To help students acquire depth of knowledge and competence in History. | Offer a range of History courses with a broad chronological and geographical coverage. | Annually | Existing departmental budget. |
| FACULTY, STAFF, AND STUDENTS | | | | |
| | Substantial merit and equity raises. | Faculty Compensation Plan for 2005-2006 and 2007-2008. | Annually | Funds from implementation of the Faculty Compensation Plan. |
| | Maintain and improve faculty skills and performance. | Evaluation by peers and chair. | Annually | Existing departmental budget |
| | Improve faculty information-technology skills. | Encourage faculty participation in computer classes; utilize departmental Media & Technology Committee to recommend software and media upgrades and purchases. | Annually | Library or Academic Computing sponsored workshops |
| | Assess departmental teaching effectiveness. | a) Examine student evaluations, portfolios, reflective essays, senior seminar papers; survey alumni biennially. | a) 2005-08 | a) Deferred [\$3,000 (\$1,500/2 yr.), biennially, for outside evaluators, increased departmental budget. |
| | | b) Develop peer review procedure as part of assessment of teaching. | b) Ongoing | b) Work with Center for Effective Teaching and Learning; existing departmental budget. |
| | Substantial merit and equity raises. | State funds. | Annually | TBA |
| | Maintain and improve staff skills and performance. | Supervision and evaluation by department chair. | Annually | Existing departmental budget. |
| | To identify, recruit and retain such students as majors. | On-going participation in Orientation and Advising. | Annually | Existing departmental budget. |

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| | To create a community of scholars in which a sense of mutual trust and respect characterizes the interaction among students, faculty, and staff at the departmental level. | Department retreat and social functions. | Annually | Existing departmental budget. |
| | Maintain a program of outside speakers, faculty seminars, and student forums. | Invite at least three (3) speakers per year from other universities; cooperate with funding speakers for Women's History Month, Black History Month; Lowcountry and Atlantic World Faculty seminars, and other interdisciplinary activities; use international students as speakers. | Annually | \$3,000 (\$1,000/yr.), increased departmental budget. |
| ADMINISTRATIVE SERVICES | | | | |
| | To ensure for all persons equal opportunity and access to employment, admissions, programs and services for the Department without regard to age, sex, race, national origin, color, religion, or physical handicap. | On-going sensitivity to these concerns. | Annually | Existing departmental budget. |
| | To encourage faculty research and development and provide an environment which enables faculty members to participate in the search for knowledge at the departmental level. | a) Allow a 9-hour teaching load for faculty actively engaged in productive research and scholarship. | a) Annually | a) Existing departmental budget. |
| | | b) Increase R&D budget. | b) Annually | b) Increase R & D to 1.5% of personnel lines. |
| | | c) Increase travel budget. | c) Annually | c) External grants or Capital Campaign. |

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| | | d) Apply for grants from faculty R&D Committee and from external agencies. | d) Annually | d) No cost. |
| | To secure and effectively manage funds necessary to maintain the Department's academic programs and support services. | a) Annual and Three-Year Plans to request funds. | a) Annually | a) Existing departmental budget. |
| | | b) Effective management of funds by chair and administrative assistant. | b) Annually | b) Existing departmental budget. |
| | To participate in campus governance. | Participate on College committees and Faculty Senate. | Annually | Existing departmental budget. |
| | Provide administrative, clerical, and technical support for teaching, research, and service activities. | a) Secure adequate office space for existing personnel and additional office space for new lines, visitors and adjuncts. Secure additional classroom space, including seminar rooms. | a) 2005-06 | a) Utilize Maybank 300 or other space for offices; use appropriate "historic" structures for new department facilities. |
| | | b) Create an additional SMART classroom in Maybank Hall. | b) 2005-06 | b) Additional funds from Administrative and Academic Computing. |
| | | c) Create a History computer classroom. | c) 2005-2006 | c) \$100,000; new funds, outside grants. |
| | | d) Acquire and furnish a full-time seminar room and library. | d) 2005-08 | d)\$5,000 in new funds; and full-time use of the Maybank Room. |
| | Continue use of Sheridan Fund to help library build its historical collections. | Recommendations to library staff. | Annually | \$3,000 increased departmental budget, special library allocation, and \$1,000 each year from the Sheridan Fund. |
| | Help Office of Media & Technology (OMT) build its video collection. | Recommendations to OMT staff. | Annually | \$3,000 (\$1,000/yr.), increased departmental budget. |

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| COMMUNITY SERVICE | | | | |
| | To serve as a community resource for information and expertise. | Be available to media and community groups. | Annually | Existing departmental budget. |
| | To design and conduct a continuing education program in History which meets the needs of the community. | Offer late afternoon and evening courses and participate in adult and community education courses and summer outreach programs. | Annually | Existing departmental budget. |
| | Maintain a program of outside speakers and student forums. | Invite at least three (3) speakers per year from other universities; cooperate with funding speakers for Women's History Month, Black History Month; Lowcountry and Atlantic World Faculty seminars, and other interdisciplinary activities; use international students as speakers. | Annually | Existing departmental budget. |