Please Post
5/13/08

COLLEGE OF CHARLESTON

Job#: 08- **Temporary Summer Instructor: Math – rising 11th & 12th graders (2 vacancies)**

Department: **Upward Bound**

Salary: **$18 - $25/per hour, 4 hours per week for 4 weeks ***

Brief Description of Duties: The College of Charleston Upward Bound pre-college program, federally funded by the U.S. Department of Education, is looking for a Math instructor for rising 11th and 12th graders to develop and administer a semi-weekly 1 hour and 40 minute innovative mini-course. Classes will be held on the College of Charleston campus Tuesdays and Thursdays from 8:00 am - 9:40am beginning Tuesday, June 10 – Wednesday, June 26, 2008. Monday, June 30, 2008 to be used as practice for the final class presentation to be given on Wednesday, July 2, 2008. Our theme for this summer is **It's My Turn to be Accountable!: Political Involvement for the Next Generation.** We are looking for a curriculum proposal that incorporates most, if not all, of the following content covered in an exciting and engaging manner.

The contents below are taken from the SAT and ACT standardized tests.

Test Purpose:	Designed to measure academic achievement in the areas of English, mathematics, reading and science.	Designed to measure critical reading, writing, and mathematical reasoning skills.
Test Content:	**ACT Mathematics Test (60 items, 60 minutes)** Pre-Algebra and Elementary Algebra (23%, 17%) Intermediate Algebra and Coordinate Geometry (15%, 15%) Plane Geometry and Trigonometry (23%, 7%)	**SAT Mathematics (70 min.)** Arithmetic (20%) Algebra (35-40%) Geometry (25-30%) Data Analysis (10-15%)

Minimum Eligibility Requirements: Bachelor's degree in subject area, and/or teaching endorsement in respective area and one year successful teaching experience at middle school, high school or college level. Excellent verbal and written communication skills required along with effective classroom management skills. Experience working with underrepresented youth preferred. Familiarity with SAT and ACT testing measures and instruction methods, a plus. Candidates with an equivalent combination of experience and/or education are encouraged to apply.

***Commensurate with education/experience which exceeds the minimum requirements.**

NOTE: The candidate filling this position will not be eligible for benefits.

Curriculum proposals may be sent to Sherri Shannon, Employment Specialist. Human Resources at shannons@cofc.edu. Applications *may be picked up and dropped off* at the College of Charleston Office of Human Resources, between the hours of 9:00 a.m. to 4:00 p.m. daily Monday through Friday or apply on line www.cofc.edu/hr/. Applications for this position will be accepted **UNTIL MAY 27, 2008 at 1:00 p.m.**

-AN EQUAL OPPORTUNITY EMPLOYER-

In the event of a contact for an interview, a person with a disability should inform the individual scheduling the interview of any accommodations needed for the appointment.