

APPLICATION FOR
INDIVIDUAL ENROLLMENT
(After the Deadline)

Student's Name: _____ Student's ID Number: _____

Course ID Number: _____
 (ex: CHEM 399)

Individual Enrollment Type:

Term: _____

- ___ Tutorial
- ___ Independent Study
- ___ Field Internship
- ___ Senior Paper
- ___ Research Seminar

Credit hours requested: _____

Supervisor: _____

Project Title: _____

Project Description: (student may attach longer description on a separate sheet) _____

Justification for missing deadline: _____

Independent Study Enrollment Instructions

This form is to be filled out by the student and is to be signed by the student, the faculty member with whom the student is working, the chair of the department, and the Director of Undergraduate Academic Services. **If the student is enrolling in HONS 399, the Honors College Dean must sign the form instead of the department chair.** After all signatures have been obtained, this form will be taken to the Registrar's Office where a section for the Individual Enrollment course will be created and the student will be enrolled in it. The student should keep a copy of the signed form, give a copy to his/her department, and also bring one to the Honors Center if the student is in the Honors College.

The deadline to submit this form to the Registrar's Office is approximately six weeks after the start of the semester. However, students should have begun a dialogue and have a commitment from the professor or other individual with whom he or she will be working with the semester prior to the one that the Independent Study work begins. Students should check with their individual departments about the regulations governing the Independent Study as these may vary from department to department.

APPROVAL SIGNATURES (ALL SIGNATURES REQUIRED FOR PROCESSING)

 Student

 Date

 Professor/Instructor

 Date

 Chair of Department or Dean of Honors College

 Date

 Director of Undergraduate Academic Services

 Date