

# know your LIBRARY

Marlene and Nathan

Addlestone Library

COLLEGE of  
CHARLESTON

205 Calhoun Street

843.953.5530

<http://library.cofc.edu>

As a College of Charleston student, you'll spend much of your time in the Addlestone Library. The library has 17 group study rooms with whiteboards, 260 computers, wireless connectivity inside and outside of the building, and electric and data ports for your laptop on all three floors.

- "My Library Account" lets you view the books you have checked out. You can renew books online or by phone (953-8001).

## FIRST FLOOR

- circulation/reserve service desk
- research/information service desk
- student computing service desk
- Center for Student Learning
- 260 computers, seven b/w printers
- one color printer
- current periodicals
- library classrooms (rooms 120 and 122)
- student technology center
- copiers
- Java City Café
- one large group study room

## SECOND FLOOR

- books (A-M call numbers)
- bound periodicals
- six group study rooms
- microform reader/printers

## THIRD FLOOR

- books (N-Z call numbers)
- media collection
- music room
- Special Collections
- 10 group study rooms



# COLLEGE of CHARLESTON

## RESEARCH RESOURCES

### OUR REGULAR HOURS ARE:

- Monday through Thursday, from 7:30 a.m. to 2:00 a.m.
- Friday, 7:30 a.m. to 8:00 p.m.
- Saturday, 10:00 a.m. to 8:00 p.m.
- Sunday, 10:00 a.m. to 2:00 a.m.

Check our website for holiday and summer schedules.

### NEED HELP?

- Visit the research and information desk on the first floor.
- Send an IM using AIM, Yahoo and MSN. Screen name: cofclub
- Send a text message. Begin text with: +cofc  
Send to 1.732.322.4014.
- Call 843.953.8000.

### LOCATE ARTICLES

There are 200 library databases through which you can locate articles and texts, plus subject guides for academic majors and minors. There are links to both on the library homepage. If you need help finding the right information, go to the first-floor research/information desk.

### ELECTRONIC RESERVES (24/7 access)

Access, download and print your class readings; documents are password protected.

### MEDIA COLLECTIONS (843.953.8040)

View videos and DVDs.

### SPECIAL COLLECTIONS (843.953.8016)

Manuscript materials and rare books on a wide variety of subjects, with an emphasis on South Carolina history and culture are available.

### ADDITIONAL COLLEGE OF CHARLESTON RESOURCES

**Marine Resources Library**  
843.953.9370

**Avery Research Center for African American History and Culture**  
843.953.7609

**Lowcountry Graduate Center (College of Charleston-North)**  
843.760.5860

**Communications Museum**  
843.953.5810

### INTERLIBRARY LOAN

Request books and journal articles from anywhere in the world.

### PASCAL DELIVERS

Use the PASCAL Delivers service to have books from other South Carolina academic libraries delivered in three days.

### LOCAL ACADEMIC LIBRARIES

Use your College of Charleston identification card to check out books from The Citadel, Medical University of South Carolina, Trident Technical College, Charleston School of Law and Charleston Southern University.

## OTHER RESOURCES

### LIBRARY CREDIT COURSE

Library 105: Electronic Resources for Research  
This seven-week, one-credit-hour course will help you make more effective use of the library.

### CENTER FOR STUDENT LEARNING (CSL) (843.953.5635)

If you ever need academic assistance, or simply want to optimize your weekly study hours, the CSL is an excellent resource.

### PRINTERS

300 free prints per semester  
After free allowance, \$.05 per page  
Color printer - \$.35 per page

### JAVA CITY

Have a latté, pastry, light snack or coffee.

### RIVERS GREEN

Enjoy your Java City goodies under the umbrellas. Study in the relaxed atmosphere near the fountains.



**RESOURCES:** Circulation and Reserve Services 843.953.8001 | Check out books (no limit on the number). Return within 28 days. Get your class readings and study materials (including maps, rocks, minerals, DVDs). fines: \$.10/day; maximum fine: \$10.00 per book