

## HISTORY DEPARTMENT ANNUAL ACTION PLAN (2006-2007)

STRATEGIC PLAN GOALS and INSTITUTIONAL GOALS	DEPARTMENTAL GOALS AND OBJECTIVES	METHOD OF ATTAINMENT	RESOURCES (NEEDS, COSTS, SOURCE OF FUNDS)
<p><b>SP Goal 1</b> Strengthen student learning.</p> <p><b>SP Goal 2</b> Assure a high quality, diverse, and engaged student body.</p> <p><b>INSTRUCTION</b></p>			
1. To develop reading, writing and oral communication skills.	Ensure the high quality of all courses taught.	Emphasize essay skills in exams and assignments; emphasize oral communication skills in discussion. Begin the implementation of a mandatory course on historical method and writing, possibly one that incorporates Charleston's archival resources.	This will require additional faculty lines.
2. To develop critical thinking and problem solving skills.	Improve quality and coherence of general education and elective courses.	Design instruction, assignments, and tests to develop higher order thinking skills.	Existing departmental budget.
3. To develop computer information retrieval skills.	Improve quality and coherence of general education and elective courses.	3.1) Create additional Smart classrooms.	3.1) Both administrative budget and existing departmental budget.
		3.2) Include computer work in all history courses.	3.2) Existing departmental budget.
4. To develop a lifelong commitment to intellectual curiosity and learning.	Improve quality and coherence of general education and elective courses.	4.1) Through lectures, discussions, and assignments.	4.1) Existing departmental budget.
		4.2) Continue support of the History Club and Phi Alpha Theta, and support the nascent Graduate Student Organization.	4.2) Existing departmental budget.
		4.3) Add a student to the Speakers Committee.	4.3) History Club contribution of \$500/year and existing departmental budget.

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5. To develop global awareness.	To develop an understanding of the myriad possible ways in which humans can and have interacted with their world.	5.1) Maintain a strong and balanced offering of history courses. Offer students the alternatives of Western Civilization and World History as part of the General Education curriculum. Develop courses which move beyond traditional chronological and geographical categories.	5.1) Existing departmental budget.
		5.2) Explore initiating Honors World Civilization course for 2007-08.	5.2) Existing departmental budget.
		5.3) Encourage students to take advantage of extra-curricular activities offered by History faculty and other faculty that entail global issues.	5.3) Existing departmental budget.
		5.4) Foster student participation in international exchange programs.	5.4) Existing departmental budget.
6. To develop an understanding of cultural diversity.	Improve quality and coherence of general education and elective courses.	6.1) Through lectures, discussions, and assignments.	6.1) Existing departmental budget.
		6.2) Foster student participation in domestic exchange and community programs.	6.2) Existing departmental budget.
		6.3) Encourage History Club to visit sites and hold events which explore cultural diversity.	6.3) Existing departmental budget.
		6.4) Encourage students to take advantage of extra-curricular activities offered by History faculty and other faculty that entail global issues.	6.4) Existing departmental budget.

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7. To enhance affective development.	Improve quality and coherence of general education and elective courses.	Through lectures, discussions, and assignments.	Existing departmental budget.
8. Through a strong core curriculum, to develop an understanding of the arts, humanities, mathematics, the natural sciences and the social sciences.	8.1) Counsel students on the uses of studying history.	8.1) Personal consultation with students; departmental forums; handbooks for majors; continue current system of registration holds on majors until they are advised.	8.1) Existing departmental budget.
	8.2) Participate in interdisciplinary programs: African Studies, African American Studies, American Studies, Asian Studies, CLAW Program, British Studies, European Studies, Honors Program, Jewish Studies, Women's Studies and Study Abroad Programs.	8.2) Strongly encourage faculty to teach in interdisciplinary programs within the context of departmental staffing needs.	8.3) Existing departmental budget and monies for adjunct replacement.
		8.3) Strongly encourage the development of interdisciplinary team teaching within the context of departmental staffing needs.	8.3) Existing departmental budget.
		8.4) Seek new visiting line to allow tenure track faculty to teach Honors Western Civilization and Honors World History as well as experiment with new course offerings.	8.4) New line @ \$40,000.
9. To encourage students to become conscious of the importance of political, social, economic, and scientific issues of their time.	9.1) Improve quality and coherence of general education and elective courses.	9.1) Through lectures, discussions, and assignments.	9.1) Existing departmental budget.
	9.2) Enhance comprehensiveness in all areas of history: Europe; USA; Asia, Africa, and Latin America.	9.2) Hire a new specialist in the History of China and Japan to replace a retiring faculty member.	9.2) Retain existing line @ \$45,000.

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		9.3) Seek a new tenure-track line in environmental history.	9.3) New line @ \$45,000.
		9.4) Publicize courses and minors.	9.4) Existing departmental budget.
		9.5) Participate in the African Union (AU).	9.5) Existing departmental budget.
		9.6) Work with Urban Studies and Art History on curriculum and staffing and further develop the Program in Historic Preservation.	9.6) Existing departmental budget; may require additional line and/or funds in the future.
		9.7) Strengthen departmental ties with the University of Versailles - Saint-Quentin, University College Northampton and develop other undergraduate exchange programs.	9.7) Existing departmental budget.
10. To help students acquire depth of knowledge and competence in at least one academic discipline, including:			
a. the ability to recount and explain basic facts and postulates of the discipline;	Improve quality and coherence of general education and elective courses.	Emphasize essay skills in exams and assignments; emphasize oral communication skills in discussion.	Existing departmental budget.
b. the ability to use that knowledge in the solution of problems with which the discipline concerns itself;	Improve quality and coherence of general education and elective courses.	Design instruction, assignments, and tests to inculcate clear, accurate thinking.	Existing departmental budget.
c. proficiency in the use of the techniques and tools of the discipline;	c.1) Improve quality and coherence of general education and elective courses.	c.1) Design instruction, assignments, and tests to inculcate clear, accurate thinking.	c.1) Existing departmental budget.
	c.2) Increase undergraduate research beyond the classroom, for example, through SURF grants.	c.2) Encourage students to apply and faculty to supervise such research.	c.2) Existing departmental budget.

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d. an awareness of the resources of the discipline and the ability to seek out and assimilate knowledge in the discipline;	Improve quality and coherence of general education and elective courses.	Through lectures, discussions, and assignments.	Existing departmental budget.
e. the ability to relate knowledge in that discipline to other disciplines.	e.1) Counsel students on the uses of studying history.	e.1) Personal consultation with students; departmental forums; handbooks for majors; continue the advising holds for majors.	e.1) Existing departmental budget.
	e.2) Explore new interdisciplinary major possibilities. Some examples might include History & Historic Preservation, History & Literature and History & Tourism, as well as with other programs in other schools.	e.2) Hold discussions with the heads of the appropriate departments and schools.	e.2) Existing departmental budget.
11. To train students in the method of scholarly inquiry and research.	Improve quality and coherence of general education and elective courses.	Emphasize essay and research skills in exams and assignments and develop a new course on Historical methods for beginning History majors.	Existing departmental budget.
12. To design and conduct graduate programs which meet the needs of the community and are consistent with the academic mission of the College.	Continue to conduct an M.A. Program in History which meets the needs of the community consistent with the academic mission of the College.	12.1) Integrate the graduate program into the department in terms of budget, and relevant committees.	12.1) Existing departmental budget.
		12.2) Strengthen departmental ties with the University of Versailles--Saint-Quentin, University College Northampton and develop other graduate exchange programs.	12.2) Existing departmental budget.
		12.3) Utilize expertise of extra-departmental scholars, when appropriate (e.g., T. Rosengarten).	12.3) \$5,200 (based on past practice) from the Dean of the School of Humanities.

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		12.4) Add a third graduate assistant.	12.4) \$24,630 (\$8,210/yr.); increased departmental budget.
		12.5) Review the graduate curriculum using the outside evaluators report as the basis for discussion.	12.5) Existing departmental budget.
<b>SP Goal 3</b>			
Assure a high quality and diverse faculty and staff.			
<b>FACULTY, STAFF AND STUDENTS</b>			
1. To recruit and retain a faculty that is well-educated, supportive of the academic mission of the College, sensitive to student and community needs, active and productive as scholars, and enthusiastic and able as teachers.	1.1) Continue to provide appropriate merit and equity raises.	1.1) Continuation of the Faculty Compensation Plan.	1.1) Funds from Faculty Compensation Plan implementation.
	1.2) Maintain and improve faculty skills and performance.	1.2) Evaluation by peers and chair.	1.2) Existing departmental budget.
	1.3) Improve faculty information-technology skills.	1.3) Encourage faculty participation in computer classes.	1.3) Library or Academic Computing sponsored workshops.
	1.4) Assess departmental teaching effectiveness.	1.4) Examine student evaluations, portfolios, reflective essays, senior seminar papers; survey alumni biennially.	1.4) Biennial support from Academic Affairs and departmental budget.
		1.5) Develop peer review procedure as part of assessment of teaching.	1.5) Work with Center for Effective Teaching and Learning; existing departmental budget.
		1.6) Explore the development of a faculty mentoring program for new tenure-track and renewable hires.	1.6) Work with Center for Effective Teaching and Learning; existing departmental budget.

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2. To recruit and retain an effective and well-trained staff, sensitive to the needs of those whom they serve and committed to supporting the academic mission of the College.	Continue providing merit and equity raises.	State funds.	TBA.
3. To identify, recruit and retain students whose records indicate a good likelihood of success in a college that emphasizes academic excellence.	To identify, recruit and retain competent students as majors.	3.1) On-going participation in Orientation and Advising.	3.1) Existing departmental budget.
		3.2) Work with Admissions in recruitment of potential history majors among potential students.	3.2) Existing departmental budget.
		3.3) Faculty will identify to the chair at least two students per semester as potential majors or minors. The chair will contact these students.	3.3) Existing departmental budget.
4. To create a community of scholars in which a sense of mutual trust and respect permeates the interaction among students, faculty and staff.	To create a community of scholars in which a sense of mutual trust and respect characterizes the interaction among students, faculty, and staff at the departmental level.	The Chair, with help from his/her colleagues, will re-introduce departmental retreats and explore an annual picnic for faculty and students and consider the possibility of involving students more directly in the hiring process.	Existing departmental budget.

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<p><b>SP Goal 4</b></p> <p>Enhance relationships with constituents.</p>			
<p>1. To encourage and support active intellectual, cultural and social life on the campus beyond the classroom.</p>	<p>1.1) Maintain a program of outside speakers and faculty seminars, and student forums.</p>	<p>1.1) Invite at least three speakers per year from other universities; cooperate with funding speakers for Women's History Month; Black History Month; Lowcountry and Atlantic World faculty seminars, and other interdisciplinary activities; maintain departmental membership in the Consortium for Revolutionary Europe.</p>	<p>1.1) Existing departmental budget.</p>
	<p>1.2) Model to students the ways in which professional historians exchange ideas.</p>	<p>1.2) Explore the English Department's model of in-house, student conferences featuring papers written by the best graduating students.</p>	<p>1.2) Existing departmental budget.</p>
	<p>1.3) Integrate faculty into the non-classroom, cultural and academic life of the student body.</p>	<p>1.3) Department faculty will be strongly encouraged to participate in college and departmental student events, such as Graduation and Reception for History majors, Convocation, Phi Alpha Theta Ceremony, History Day, Scholar's Experience, Senior Week, Alumni Night, Orientations, and Open Houses.</p>	<p>1.3) Existing departmental budget.</p>

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<b>ADMINISTRATIVE SERVICES</b>			
1. To insure for all persons equal opportunity and access to employment, admissions, and programs and services of the College without regard to age, gender, sexual orientation, race, national origin, color, religious beliefs or physical handicap.	To insure for all persons equal opportunity and access to employment, admissions, and programs and services for the Department without regard to age, sex, race, national origin, color, religion, or physical handicap.	On-going sensitivity to these concerns.	Existing departmental budget.
2. To encourage faculty research and development and provide an environment which enables faculty members to participate in the search of knowledge.	To encourage faculty research and development and provide an environment which enables faculty members to participate in the search for knowledge at the departmental level.	2.1) Allow a 9-hour teaching load for faculty actively engaged in productive research and scholarship.	2.1) Existing departmental budget.
		2.2) Increase R&D budget by \$4,000 to reflect real costs in non-Western fields.	2.2) External grants or Capital Campaign.
		2.3) Increase travel budget.	2.3) External grants or Capital Campaign.
		2.4) Apply for grants from Faculty R&D Committee and from external agencies.	2.4) No cost.
3. To secure and effectively manage funds necessary to maintain and strengthen the College's academic programs and support service.	To secure and effectively manage funds necessary to maintain the Department's academic programs and support services.	3.1) Annual and Three-Year Plans to request funds.	3.1) Existing departmental budget.
		3.2) Effective management of funds by chair and administrative assistant.	3.2) Existing departmental budget.
4. To provide systems of campus governance which are responsive to the concerns of students, faculty, staff and trustees.	To participate in campus governance.	Participate on College committees and Faculty Senate.	Existing departmental budget.

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<b>SP Goal 5</b>			
Enhance campus environment and technology infrastructure.			
5. To acquire and maintain facilities and equipment necessary to support the goals of the College.	Provide administrative, clerical, and technical support for teaching, research, and service activities.	5.1) Secure additional office space for existing personnel and additional office space for new lines, visitors and adjuncts; secure additional classroom space, including seminar rooms.	5.1) Assume the first and second floor offices in Maybank Hall; participate actively in campus planning for use of appropriate "historic" structures for new department facilities.
		5.2) Acquire and furnish a full-time seminar room.	5.2) \$5,000 in new funds and full-time use of the Maybank Room.
6. To maintain a library that provides materials necessary for a strong modern program of instruction in all academic departments.	6.1) Use Sheridan and Walsh Funds to help the library build its historical collections.	6.1) Recommendations to library staff.	6.1) Expend funds from the Sheridan and Walsh Funds (\$300).
	6.2) Help Office of Media & Technology (OMT) build its video collection.	6.2) Recommendations to OMT staff.	6.2) \$1,000 increased departmental budget.
<b>COMMUNITY SERVICE</b>			
1. To serve as a community resource for information and expertise.	To serve as a community resource for information and expertise.	Be available to media and community groups.	Existing departmental budget.
2. To design and conduct continuing education and graduate programs which meet the needs of the community.	To design and conduct a continuing education program in History which meets the needs for the community.	Offer late afternoon and evening courses and participate in adult and community education courses and summer outreach programs.	Existing departmental budget.
3. To offer cultural events for the community.	Maintain a program of outside speakers and student forums.	Invite at least three (3) speakers per year from other universities; cooperate with funding speakers for Women's History Month; Black History Month; Lowcountry and Atlantic World Faculty seminars, and other interdisciplinary activities; use international students as speakers.	Existing departmental budget and matching funds from other departments and from the provost's discretionary fund.