

**School of Business & Economics**

Faculty Meeting

Tuesday, December 4, 2007

Wachovia Auditorium

3:00 p.m.

MINUTES

**Attendees:**

The list of attendees is on file.

1. **Curriculum Committee Proposals** - Department Chairs

- |    |                   |   |
|----|-------------------|---|
| 1. | <b>Proposal</b>   | New Concentration – Real Estate   |
|    | <b>Motion</b>     | To approve  |
|    | <b>Discussion</b> | None  |
|    | <b>Vote</b>       | All in favor, none opposed – proposal passed  |
|    | <br><b>Motion</b> | <br>Dean Pitts requested that proposals (ii) – (vi) be reviewed as a group  |
|    |                   | Motion seconded by Dr. Cipriano   |
|    | <b>Vote</b>       | All in favor, none opposed – motion passed  |
| 2. | <b>Proposals</b>  | (ii) Change degree requirements for a Minor / Concentration – Finance<br>(iii) Course change – FINC 376<br>(iv) Course Change – FINC 380<br>(v) Course Change – FINC 381<br>(vi) Course Change – FINC 375   |
|    | <b>Motion</b>     | To approve  |
|    | <b>Discussion</b> | Would departments need to file individual requests to make the above changes to finance courses that are part of their required major coursework?<br>Changes should be noted for each department in the catalogue and by the registrar’s office as part of the original request - each department need not make a separate request. |
|    | <b>Vote</b>       | All in favor, none opposed – proposals passed   |

2. **Committee Reports**

Faculty Development – Peter Calcagno

- The committee is reviewing academically and professionally qualified standards for AACSB. A proposal for the standards may be expected early next semester.

### Student Development – Mike Cipriano

- The committee has focused its efforts on SBE's learning goal to encourage effective communication techniques in students.
- Dr. Cipriano disseminated a proposal to address weaknesses in communication should the assessment committee's findings support anecdotal evidence to suggest that more concerted efforts are required for our students. Dr. Cipriano asked that faculty review the proposal and offer feedback. He also suggested that evaluation of current practices and suggested innovations take place at the department level.

### Assessment – Jose Gavidia

- The committee is analyzing the current set of goals for every degree program in the School. The committee would like goals to be more consistent and usable for assessment purposes. To this end they propose that the School adopt general SBE goals which may be adapted for specific disciplines and then further refined for each program.
- Once general goals have been developed they will be run through each department for approval.
- Please note that there are a number of training programs and workshops in assessment that are listed on the AACSB website. If anyone is interested in attending one of these the School will sponsor the trip.
- Dr. Gavidia requested, as a final note, that faculty please include ethical issues in curricula and ethically related material in courses.

### Technology – Justin Benefield

- The technology committee is encouraging faculty training on software packages. Dr. Benefield reported that training websites are readily available for a number of packages.
- Vendors will be coming to campus with learning management software to replace WebCT in the near future.
- Students or faculty who have Windows XP software can either connect laptops to classroom lectern equipment or faculty may request that classroom technical support download software patches. There is also a PowerPoint viewer conversion patch that resolves compatibility issues between different generations of software that may be downloaded.
- Dr. Benefield would like to survey faculty in an effort to compile a list of technology tips that can be used in classrooms.
- Zach Hartje mentioned that Windows Vista will be rolled out starting mid-semester of spring 2008. He added that faculty should notify helpdesk if they would like to be part of the pilot study.

### Economics and Finance Department – Mike Morgan

- We have received verbal acceptance from Tim Allen for the position of Director of the Carter Center beginning July 1, 2008, however, paperwork has yet to be processed for the appointment to be finalized.

Hospitality and Tourism Department – Kent Gourdin

- The chair position was advertised but only one candidate expressed an interest in the position.

International Business – David Desplaces

- Dr. Desplaces has convened a committee to discuss changes to the international business major requirements that would include study abroad.
- All the SBE students who applied have been awarded scholarships by the Center for International Education Committee.

3. **For the good of the order** – Dean Pitts

- Dean Pitts announced that a copy of the 2006-07 annual report will be sent out to faculty via email.
- A reminder to please submit faculty scholarship updates and corrections as soon as possible.
- The College Christmas party is December 7 and tickets are required. The School of Business and Economics party is December 13.
- The SIFE team has organized a books for Africa drive – text books will be collected and sent to Africa for local students use. The SIFE team will earn 75 cents for each donation.
- Many business schools pay Beta Gamma Sigma enrollment fees on behalf of eligible students. We might consider this as an option for our students in future.

Meeting adjourned.

Respectfully submitted by,

Karen Irene Thal